ST. BERNADETTE’S SCHOOL CASTLE HILL
PARENTS & FRIENDS ASSOCIATION MEETING
WEDNESDAY 22 AUGUST 2012
(following the presentation by Senior Constable Rob Paterson on Cyber Bullying)

1. Welcome and Opening Prayer
Meeting opened at 8.44pm with a reflection from Jennifer Wakeling.

2. Apologies and Attendance
Apologies: Brenda Hughes, Sharyn Kinnane, Samantha Battisti, Lisa Biasucci, Katrina Leonardi
Present: Jo Porte, Jennifer Wakeling, Leanne Nettleton, Peter Visser, Karen Grace, Jeff Younis, Therese Younis, Sarah Hope, Fiona Carrozzi, Pam Waters, Therese Qasabian, Karen Orsini, Bernadette Rushe, Alison Silvester, Fred Patchell, Annabella Catanese, Sonia Kassis

3. Minutes from last meeting
Minutes of meeting on 5 June 2012 were passed by Fiona Carrozzi and seconded by Pam Waters.
Correspondence In/Out: nil

4. Principal’s Report – Mrs Nettleton
Mrs Nettleton thanked the P&F for the donation of $15,000 for literacy resources.

5. Reports:
   Grade Parent Coordinator
   N/A
   
   Treasurer
   Treasurer’s report attached. Note that the bank balance at the end of July was close to $40,000.
   
   Uniform Shop
   Summer uniform order is arriving soon and they will start to sell summer uniforms at the end of this term. This will be advertised and uniform order form will be included in the school newsletter.

   Hospitality
   Father’s Day preparations are going well. Grandparents’ Day will be the next big event after the Father’s Day breakfast.

   Maintenance
   A date will be decided for the next working bee with Duncan E and Mrs Nettleton. We will aim to have a twilight working bee as the last one was quite successful. Maintenance Committee and Principal will plan what needs to be done.
Parent Representative Council
Flyers for PRC events will continue to be placed in the school newsletter. Minutes of the previous meeting should be available shortly.

President and Social Committee
Social night invitation will be issued very soon.

Fundraising Coordinator
Sam B is working on prizes for a Christmas raffle. Note that there is currently a Parramatta Diocese raffle to raise funds for World Youth Day. The suggested plan for the Christmas raffle is to sell tickets on the night of the Christmas concert and draw the raffle winners on that night. There will also be a sausage sizzle and drinks on the night however this needs to be cleared with Gilroy College.

6. Items for Discussion
Umbrellas, children’s rain coat and credit facilities:
Uniform Shop will have umbrellas on display and sell to parents only. Discussion held about selling umbrellas at Father’s Day or Grandparents Day functions. However it was decided that we don’t need to do fundraising at every event and the book sale for Grandparents’ Day will be enough.
Raincoats – Sharyn Kinnane could obtain samples however it was generally agreed that selling raincoats are not viable as people often compare prices with the ones available in the shops. Past experience shows that they are not a popular item via uniform orders. Also it was confirmed that credit card facilities are not available in the uniform shop.

Father’s Day Stall:
Lisa B advised that the gifts are sorted and ready.

New uniform samples:
Any change of uniform is a long process and takes a number of years to fully replace uniforms. Sarah H showed some samples of sports shorts. Therese Q will check with our current suppliers for similar type shorts and ask for costing. The uniform shop will look into boys’ summer shirts with the emblem and obtain quotes/costing. The aim would be to introduce the shirts in the 2014 summer uniform order.

Possible Christmas Raffle:
Discussed under Fundraising as above (Point 5).

7. General Business
Sarah H advised that the “That’s Mine” label pamphlets will arrive shortly. Parents will be able to order from the brochure or online from the website. They will be sent in the Kindy information packs and available to the rest of the school in November.

Railing/barrier at the bottom of the stairs in the carpark. Mrs Nettleton will arrange.

Question regarding P&F fund raising for teacher’s aides. The funding is now provided by the CEO thanks to Mr Mills’ negotiations.
Car Park report
Fr John has agreed to allow us to put up temporary bollards at the Old Northern Road turn off. Mrs Nettleton and Jeff Y will determine where to put them and helpers will be trained. If additional bollards are needed we will be able to borrow from the schools or if more are needed, the P&F funds will be provided.

P&F Speakers
The talk tonight by Senior Constable Rob Paterson was excellent and was free. Other speakers might be offered but on different nights to P&F meetings. Some speakers charge a fee and one suggestion is to open the presentation to other schools but charge parents from other schools an entry fee. P&F will need to plan topics and speakers.

There was a question about the about school’s capacity to accommodate children with crutches and/wheelchairs. Mrs Nettleton advised it was done on a case by case basis and full risk assessments are completed for each case.

Mrs Nettleton advised that she is always needs funds for book and literacy resources. The need in the school library and classrooms is great. Jeff Y proposed that, given the amount currently in the bank, we make another donation of $15,000 to the school for literacy resources which was unanimously agreed.

Future expenses were discussed such mobile and creative playground equipment. Mrs Nettleton suggested the area outside KW classroom could be enhanced. Quotes have been sought to transform the area. Jeff Y proposed that the P&F donate $10,000 for the development and this was fully supported.

Mrs Nettleton will investigate costing for new playground equipment. The P&F funding aims should be kept general to allow flexibility and avoid triggering any GST issues.

8. Close
Meeting closed 9.34pm

Items to be followed up for next meeting:
• Confirmation that sausage sizzle/drinks can be sold at the Christmas concert to be held at Gilroy – Mrs Nettleton to advise
• Therese Q will check with our current suppliers for sports shorts.
• Working Bee date
• Railing/barrier to be placed at the bottom of the stairs in the carpark.
• P&F will need to plan topics and speakers.
• Likely cost for playground equipment